

PERS EMPLOYER ADVISORY GROUP MEETING

NOTES

DATE: 4/20/2018

TIME: 10:00AM-11:20PM

PERS HEADQUARTERS

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| TYPE OF MEETING | PERS EMPLOYER ADVISORY GROUP MEETING |
| FACILITATOR | Sam Paris |
| NOTE TAKER | Katie Brogan |
| CALL IN NUMBER | (877)411-9748; participant code: 510922 |
| ATTENDEES | <p>Present: Debra Grabler, Tualatin Valley Fire & Rescue; Dave Henderson, Linn-Benton Community College; David Moore, Tigard-Tualatin School District; Jeff White, Marion County; Jennifer Cooperman, City of Portland; Jim Langstraat, Portland Community College; Michelle Morrison, Hillsboro School District; Nancy Brewer, City of Corvallis; Ralph Wyatt, Linn County; Rich McDonald, Chemeketa Community College; Shauna Tobiasson, Department of Administrative Services; Sandra Montoya, City of Woodburn; Trudy Vidal, Department of Administrative Services</p> <p>PERS: Alison Burman; Chad Ball; Dean Carson; Elaine King; Laurel Galego; Marjorie Taylor; Mary Dunn; Stephanie Vaughn; Yvette Elledge-Rhodes</p> <p>Guests: Caleb Ford, Metro; James Young, Portland Public Schools; Rhonda Miller, City of Salem</p> <p>Phone: Elizabeth McCann, City of Gresham; Nathan Klinkhammer, Portland State University; Richard, Oregon School Boards Association</p> |

TIME: 10:00 – 10:02

TOPIC: WELCOME

SAM PARIS

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| PURPOSE/GOAL | Introductions |
| Sam welcomed everyone to the PERS Employer Advisory Group meeting. | |

TIME: 10:02 – 11:00

LEGISLATIVE IMPLEMENTATION UPDATE

YVETTE ELLEDGE-RHODES

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| PURPOSE/GOAL | Provide the group with an update on SB 1566 and HB 4159. |
| <p>Yvette provided an update on the Employer Incentive Fund and UAL Resolution Program (SB 1566). There will be rulemaking and a plan will be developed. She outlined some of the things being requested in the May E-Board including a person to lead this project. Yvette asked the group if they had any questions or concerns about SB 1566. The group shared some concerns and ideas. They asked about retroactivity on the match for deposits made before the bill goes into effect. They wanted to know if changes would be made in the next legislative session. They discussed if the law could only be for new side accounts. They wanted to know when rate relief could happen. Mary and Stephanie clarified that the funds would go directly to PERS and that PERS will not be allowed to take applications until funds are received. Employers will have to apply for the matching funds; it is not automatic. The fund must be sufficiently funded before applications can be received. Rulemaking are scheduled to be noticed in October, adopted in November. The group would like PERS to provide an example timeline. After this meeting PERS would like to collect questions or comments from the employers.</p> <p>Next Yvette gave the group an update on IAP: TDF/Member Choice (HB 4159). The TDF model started</p> | |

January 1, 2018. When approved after a legal and fiduciary review from the Oregon State Treasury, member choice would need to be implemented for investments as of January 1, 2019. This means we would need to receive elections by September 30. PERS is looking at a variety of ways to communicate this to members. Members should be educated on risk and understand their tolerance level. Yvette stressed that employers play a crucial role in making sure member dates of birth are accurate so the members' TDF is accurate. PERS is continuing to work with VOYA, the IAP third party administrator, this year to assist.

Dean Carson shared some of the agency plans to communicate about member choice. Members would need to select their elections by the end of September. Member Annual Statements will go out in May. Included with the statements will be a brightly colored insert that provides information on next year's changes. The insert asks members to make sure their birthdate is correct. The next employer newsletter will also contain information for employers. This will include instructions for reporters on updating birthdates. A separate FAQ and other information will be developed. Communications will make sure members understand that they do not need to act on the member choice option. The group requested notification of new communications so they can push them out to staff or be prepared to answer questions. Some employers still print the Perspectives newsletter for staff or forward it to them.

Elaine King discussed employer data as it relates to the TDF and member choice options. A work group was assembled to look at current membership data. The group looked at birthdates that were too young, too old, or matched their hire dates. On an ongoing basis there will be a report to notify PERS when a birthdate is changed in the system and birthdate issues will be reconciled on a regular basis. Members who work for concurrent employers will be the most challenging. The most recent reported birthdate will show in our system so members will need to verify that all employers have the correct date.

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| Send any ideas or feedback to the EAG mailbox. | EAG | Ongoing |

TIME: 11:00 – 11:10 OPSRP IAP FIRST WAGE CLEAN-UP PROJECT UPDATE SAM PARIS

| PURPOSE/GOAL | Provide the group with an update on the project and gather feedback. |
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| The purpose of this project is to correct member contributions for the first payroll period. Resources have been reallocated and the tool is being worked on again. We are anticipating a deployment date this summer. The priority steps are active members who have applications or withdrawals in, then active members with no other data issues. | |

TIME: 11:10 – 11:20 ADDITIONAL ITEMS SAM PARIS

| PURPOSE/GOAL | Roundtable discussion. |
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| <p>Yvette provided an update on the Director recruitment. DAS has engaged several different groups to gather desired attributes.</p> <p>Marjorie gave an update on the open PERS Board Chair position.</p> | |

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| Next Meeting Facilitator: Sam Paris |
| Next Meeting Date/ Time: July 20, 2018 10:00 AM – 12:00 PM |